

**PROPERTY & PLANNING
STANDING COMMITTEE
M I N U T E S**

**Held Tuesday, October 2, 2007
At 9:00 a.m. – City Council Chambers**

PRESENT:

.....

Councillor W. Cuthbert	Chair
Councillor D. McCann	Council
Councillor R. McMillan	Council
Councillor C. Walleghem	Council
Councillor C. Drinkwalter	Council
Len Compton	Mayor
Bill Presentanz	CAO
Tara Rickaby	Planning Assistant
Jennifer Rasmussen	EDO
Joyce Chevrier	PAC

Regrets: James Tkachyk, Jeff Port
Councillor Cuthbert called the meeting to order at 9:00 a.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

Take Notice that as required under Notice By-law No. 14-2003, Council hereby advises the public of its intention to adopt the following by-law at its next meeting, October 9, 2007:

A by-law to transfer property to McCuaig

A by-law to transfer property to Tod

A by-law to adopt a Community Improvement Plan

B. DECLARATION OF PECUNIARY INTEREST - Councillor Cuthbert declared pecuniary interest, as a property owner, in item number 9), an in camera item on the agenda.

C. CONFIRMATION OF MINUTES – September 18 , 2007

Moved by: Rory McMillan Seconded by: Dave McCann

THAT the minutes of the regular meeting of Property and Planning Committee, September 18, 2007, be adopted as distributed.

CARRIED

D. ADDITION TO AGENDA - One addition to the agenda, in camera, with respect to an identifiable individual/personnel matter.

E. DEPUTATION – None

1) **Application for Zoning By-law Amendment Z09/06 Beaucage** – Nothing new to report.
INFORMATION ONLY

2) **Community Improvement Plan – Report/recommendation**
Comments were received from the Ministry of Municipal Affairs and Housing, some of which have been incorporated into the document.

RECOMMENDATION TO COUNCIL/ BY-LAW

Planning/
Clerk

3) **Black Sturgeon Lake Capacity Study – On hold pending final report**
INFORMATION ONLY

4) **Training for Planning Advisory Committee – Report/recommendation**
The Planning Assistant recapped the training received by both the City of Kenora Planning Advisory Committee and that of Sioux Narrows-Nestor Falls. Several recommendations are being made as a result of the training.
Discussion took place surrounding a request for an increase in honorariums as opposed to

Committee members submitting expense claims for mileage.
Councillor Cuthbert commented that, because of the different parameters under which the Planning Advisory Committee proceeds, voting practices are also different from those of Council.

Recommendations:

- 1) A procedural by-law should be developed for the Kenora Planning Advisory Committee.
- 2) The Terms of Reference for the Committee be amended to remove the procedural portion.
- 3) That Council, for the 2008 budget year, increases the individual Committee members' honourarium by \$10 per meeting in order to remunerate members for site inspections and associated cost of gas during site inspections.
- 4) A review of fees associated with minor variance and consent applications in the City of Kenora;
- 5) That Council, for the 2008 budget year, increases the Planning Advisory Committee's training/travel budget to ensure adequate training for the Committee members as continuing education is the key to the Committee members providing the best service for both the City of Kenora and applicants.

RECOMMENDATION TO COUNCIL

**Planning/
Clerk/
Treasury**

5) Transfer of municipal property - Kroeger

The description of the property included in resolution 22, of September 24, 2007 was incorrect and the correct resolution needs to be passed.

RECOMMENDATION:

*THAT Council of the City of Kenora hereby declares a portion of the road allowance abutting Eagle Crescent and property described as 59 Eagle Crescent, PLAN 23M133 LOT 20 as surplus to the needs of the municipality; and
THAT in accordance with Notice By-law #14-2003, arrangements be made to advertise the sale of the subject lands for a three-week period; and further
THAT once the advertising process has been completed, Council give three readings to a by-law to authorize the sale of land to Robert Kroeger and Kathryn Kroeger at the appraised value as established by Century 21 – Reynard Real Estate, plus all associated costs and
THAT Resolution No. 22, dated September 24, 2007 is hereby rescinded.*

RECOMMENDATION TO COUNCIL

**Planning/
Clerk**

6) Meridian Proposal – Waterfront Development Guidelines

Discussion took place with respect to “sole sourcing” the consultant and that the funding for this project will come from reserves, initially, with some claw back to come through a levy to developers. The CAO recommends using City Staff where possible which will offset some costs.

Recommendation:

That Council of the City of Kenora hereby retain the services of Meridian Planning Consultants Inc. to assist the City in the preparation of Waterfront Development Guidelines conditional upon negotiating an agreement mutually agreeable to all parties.

RECOMMENDATION TO COUNCIL

CAO

Closed meeting adjourned at 9:21 a.m.

Motion required adjourning to Closed Meeting:

Moved by: Rory McMillan Seconded by: Chris Van Walleghem and Carried:-

THAT this meeting be now declared closed at 9:21 a.m.; and further
THAT Committee adjourns to a Closed Meeting to discuss the following:
Disposition of Land, a personnel issue and an item of potential litigation;

Moved by: Rory McMillan Seconded by: Charito Drinkwalter
THAT the closed meeting be adjourned at 9:54 a.m.

ACTION FROM CLOSED MEETING:

7) Application for lease/purchase - Whiting -

Recommendation:

THAT the City of Kenora gives three readings to a By-law to enter into a lease agreement, for a one (1) year period ending May 30, 2009 with Ernest John Whiting for use of a water lot designated as Part 1 on Plan 23R-68771.

RECOMMENDATION TO COUNCIL

Clerk/
M. Solicitor

8) Tourism Development Officer -

RECOMMENDATION:

THAT the City of Kenora Council hereby approves the job description and job posting for the position of Tourism Development Officer.

RECOMMENDATION TO COUNCIL

Planning/
HR

9) Application for purchase of municipal property - Pro Auto Glass

RECOMMENDATION:

THAT Council of the City of Kenora hereby declares a portion of municipal property described as Part of Lots 5, 6 and 7 on Plan M-117 and any other parts of a lane allowance required to transfer lands as indicated on the sketch attached to the application, as surplus to the needs of the municipality; and

THAT in accordance with Notice By-law #14-2003, arrangements be made to advertise the sale of the subject lands for a three-week period; and further

THAT once the advertising process has been completed, Council give three readings to a by-law to authorize the sale of land to 1242896 Ontario Ltd., at the appraised value as established by Century 21 - Reynard Real Estate, plus all associated costs, as negotiated by a third party.

RECOMMENDATION TO COUNCIL

Planning
Ops. Mgr/
M. Solicitor

The October 2, 2007 meeting of the Property and Planning Committee adjourned at 9:56 a.m.